BCSP Academic Handbook for Students 2018/19

OVERVIEW

Your visa from the Italian government is very precise about why you are in Italy: motivi di STUDIO = to study. The principal goal of the Bologna Consortial Studies Program is to facilitate your integration into your studies at the University of Bologna and to offer Program courses helpful to that integration. Your initial decision is either to adjust to an academic system that is quite different from the one to which you are accustomed and have a fruitful academic experience, or to resist this difference and spend a frustrating year or semester abroad. The Italian system lacks the regularity of American university rules and academic scheduling and requires an ability to adapt to a different style of studying and learning.

The University of Bologna is based on the 3 (laurea triennale) + 2 (laurea magistrale or specialistica) degree system. BCSP students can choose courses from both degrees.

A rule of thumb to apply at all times and in every circumstance when dealing with any representative of the Università di Bologna is to understand that every university course is an empire and every professor the emperor of that reign. Whenever you are in doubt about a course date, requirement, or deadline, always consult the individual professor of the course in question. Rules may change from professor to professor.

The BCSP Resident Director advises you in your orientation to the University of Bologna’s academic structures. He will help you to select your courses and advise you on procedural details. However, you are expected to be prepared and very proactive in determining your interests and matching those interests with course offerings and schedules to ensure your academic success in Italy.

THE ITALIAN UNIVERSITY SYSTEM

Like European universities in general, Italian universities are quite different in character and function from those in the United States. In principle and in practice, Italian students study one field at university (Corso di Laurea), with the course of study for that field established by law. Since high school (liceo) lasts longer than it does in the US and there are general exams in most subjects required for students finishing their high school studies (esami di maturità), Italian universities do not require general studies in a number of areas as do most American universities (general curriculum courses). Rather, at the Italian university, introductory courses are usually not provided, and students specialize immediately upon entering the university. This means that you should not plan on taking courses in areas in which you thought some day you’d like to try out, or in which you simply have some general interest but have not studied.

There are seven extremely important points about the University system you need to remember:

1. First of all, you must consult with the BCSP Resident Director, with whom you are required to sign a sheet that lists the courses you have chosen to take and is valid for your American institutions for the transferring of your grades. You must consult regularly with the BCSP Resident Director to keep him informed of the courses you are taking, especially if you decide
to drop or add a course. This is the only way you have of maintaining your status as a full-time student in Italy, a requirement of BCSP and of Italian law for you to remain in the country with a student visa. You will only receive credit for each UNIBO course when the professor gives you a grade for your examination (or a written work that will substitute, with the professor’s permission, for the exam and sign your libretto). You will be able to register on-line for some examinations; for others you will have to go directly to the department in which the course is offered. The professor must sign your grade book (libretto) and complete the verbalizzazione online. Since the libretto is the most important document that testifies to your grade in a UNIBO course, you should keep photocopies of it as you add examination scores and signatures. Examinations can be oral, but more often now include also a written component.

2. Fill in the "UNIBO piano di studi online" form at [https://piani.unibo.it](https://piani.unibo.it). The piano di studi online is for UNIBO a way to keep track of the courses taken by all exchange students and you must fill it as soon as you have made your decision about UNIBO courses. The Resident Director will assist you with this procedure once you have discussed the courses you will be taking. To enter the system you will need:
   a) Your username: this is usually your name.lastname@studio.unibo.it, as it is in your unibo e-mail address;
   b) Your password: this is the password you use to access your unibo e-mail address and is listed on the same sheet where you find you username (you have probably been asked to change it on your first login). It would be advisable to change this password to “bcspfall2018!” so to help you (and the RD) remember it when you have to enroll in your courses.
To receive credit for your courses (unless you have chosen a course on a foreign literature), all your work, papers, oral or written exams, presentations, must be performed in Italian, and you must be taking the course as “frequentante”. This means that you have to attend classes and cannot choose the “non-frequentante” option which may be offered to Italian students.

3. You will note that UNIBO courses are listed in the Italian system for sometimes 10/12 (full semester) or 5/6 (half semester) credits, sometimes 9 and 6, or even 6 and 3 credits and are linked to the academic schedules of each Scuola (Lettere e Beni culturali, Scienze Politiche or Lingue e Letterature, Traduzione e Interpretazione, Psicologia e Scienze della Formazione). A ten or twelve-credit course normally meets for 60 hours and is semester-intensive. Five-credit courses meet for 27-36 hours and are normally half-semester only and they are usually referred to as modulo or ciclo. There is in some courses the option of taking only the first or second part of the exam in a full semester course for six or eight credits (= a modulo or ciclo). Here again, consult the professor. For the transfer of these credits back to your American university, you can refer to the following table, which sums up the most common options available:

| Scuola di Lettere e Beni cult. | 5/6 | 30 | 3 |
| Scuola di Lettere e Beni cult. | 10/12 | 60 | 6 |
| Scuola di Scienze Politiche | 6/8 | 36/48 | 3 |
| Scuola di Scienze Politiche | 9/10 | 60 | 6 |
| Scuola di Lingue e Letterature, Trad. E Interp. | 3 | 27 | 3 |
| Scuola di Lingue e Letterature, Trad. E Interp. | 6 | 54 | 6 |
This means that, for example, in a literature class of 60 hours offered at the Scuola di Lettere e Beni culturali, it may be possible to take the examination on the first or second of two thematic units in the course (30 hours = 3 credits). If you decide to take only one modulo/ciclo of a course, you must consult the BCSP Resident Director. The UNIBO professor with whom you take the exam for the modulo/ciclo will also indicate on the libretto the number of credits for which you will receive examination credit.

4. All BCSP students are required to take a minimum of 15 BCSP credits per semester (total of 30 for the year). Each institution has different limits for the maximum number of credits. Consult with the Resident Director if you plan to take more than 36 credits for the whole year.

5. If you are an Annual or Spring semester student, BCSP strongly advises that you take the exams offered in the first appello (call) for a course. This is to allow you to have a second or third chance in the case you are not satisfied with the grade you received in the first exam. It is customary for Italian students to “try” an exam at the first appello to see what is the focus of the professor’s questions and prepare more thoroughly for the second appello. Also, the sooner you try the exam, the lighter your schedule will be at the end of the academic year (May-June), when most appelli are scheduled. Times for these appelli vary greatly from Scuola to Scuola and Department to Department.

6. Fall only students must make sure that appelli for their courses are actually offered before the Christmas holiday break.

7. In all cases of questions or changes of any kind in a course, you must always consult the professor of the UNIBO course and/or your Resident Director. It cannot be stressed enough that the professor of a course operates virtually autonomously in terms of requirements, schedules, and class changes. Also remember to check with your home school advisor for credit transfer options.

BCSP PROGRAM COURSES

Except for the Fall and Spring Advanced Language & Culture course, which meets for longer hours, the BCSP courses are ¾ semester-long and meet for 40 hours each = 3 BCSP credits. BCSP program courses are normally taught by faculty from the University of Bologna. Generally, four courses are scheduled in the Fall semester and four in the Spring. Course descriptions and schedules are already posted on the BCSP Bologna website: www.bcspbologna.it/academics/syllabi/

Students should not take both a university course and a program course from the same professor if the material covered is similar. Attendance for students enrolled in BCSP program courses is required. The schedule for exams will be decided during the course by the instructor and will take place at the end of the semester. As in the case also of UNIBO courses, students are encouraged to meet with instructors to discuss material that is not clear.

Students will choose a combination of BCSP courses and University of Bologna courses. Academic year students are required to take at least 3 UNIBO courses (usually 6 credits each).
UNIVERSITY CALENDAR

Each Scuola within the University of Bologna operates according to its own calendar (see last page of this packet). Therefore, there is no common Schedule of Classes containing all the academic information for courses and their schedules. Moreover, schedules are not prepared and published a semester in advance as they are in the US.

Remember that in the first weeks of classes you will be shopping around for different courses and professors, and visiting perhaps as many as five courses before settling on one or two UNIBO classes. You should also plan on speaking with the professors who will be teaching the courses you are interested in, during their regular office hours (orario di ricevimento) and ask them questions on the material you are expected to prepare, the main topics of the course, the kind of exam required, etc. This will also help you open a channel of communication with the professor, which will be beneficial in case you need his/her help throughout the semester.

The entire academic year is divided into two parts, or semesters, each of which is then subdivided, for certain courses, into two additional periods, moduli or cicli. Thus, courses will be offered in the following configuration: 1) Full Semester (listed as 2 separate courses on your transcript); 2) Modulo or Ciclo (I, II, III, IV modulo, offered either as part of an intensive semester course or as an independent course. Regardless, these moduli are listed according to their place in the academic calendar: modulo I and II in the Fall term, which normally runs until the end of January, and modulo III and IV in the Spring term, technically from early February until mid-May.

There are occasionally breaks in November, or January or March/April when many of the first exams for the Fall are scheduled, but there is no common semester-break vacation. Students find that they will have to take their Spring break around Easter (when the University and BCSP are closed).

You should not be surprised if there are occasional disruptions during your UNIBO courses, including student/faculty strikes and sit-ins. Sometimes instructors change class hours and do not appear for classes. They most often arrive 15 minutes late (it’s the institutionalized quarto d’ora accademico, which allows students to get from one class to the next). They also sometimes lecture beyond the end of the class. You will learn to be flexible. Remember, accept and learn or resist and be miserable.

Exams will be scheduled at different times for different courses. Students enrolled in semester long courses, for example, can begin asking their professors in November for the Fall, and March or April for the Spring when they should expect to take their exam. Some professors will make special arrangements with American or Erasmus students to set up an early exam. But do not expect special treatment. Learn to communicate as thoroughly as possible with Italian students frequenting your same courses. They can provide a wealth of information about professors’ attitudes, exam dates, books to study, class notes to share etc. They’ll be proud to have a new American friend to talk or sit next to during the academic year.

Most important, you should not, under any circumstances, schedule a special exam and expect to leave Italy the next day for a vacation or to return to the States. Students have ended up returning to the States without appropriate credit for courses in which they should have taken an examination. The rule is that you must finish your academic work, receive your grade in your
*libretto (grade booklet)*, and turn in your *libretto* not later than June 30th to the BCSP Resident Director (for Annual and Spring) or December 23rd (for Fall).

**UNIBO COURSE CONTENT AND STRUCTURE**

Unlike American courses with exact titles, most Italian courses are listed according to general topics and the professors who teach them. For example, in the UNIBO course guide you will find possibly ten courses all listed as Letteratura Italiana. With the Italian degree system, many of these courses offer the same initial, orientative reading list of selections from Italian classics in one part of the course (*parte generale o istituzionale*) which is often accompanied by a series of lessons (*seminari*) taught by an assistant of the professor. The more specific content (*parte monografica*) is taught by the professor who is in charge of the course.

All departments publish their courses on the UNIBO website. If you are not sure to what *Scuola* or *Dipartimento* the course you are aiming for belongs to, you can start your search from [www.unibo.it/it/didattica/insegnamenti](http://www.unibo.it/it/didattica/insegnamenti) and search the catalogue by key word or course title. This way you should be able to access the syllabus of the course containing all the info, such as:

a) name of the professor who is teaching the course  
b) number of credits  
c) description of content  
d) list of books or texts  
e) examination requirements  
f) course meeting hours  
g) link to class location

It is always advisable to meet with the professor during his/her office hours to introduce yourself as a foreign student and to make sure you understand the requirements for the course. Do not try to ask for a “discount” in the amount of material you have to prepare for the final exam. If the professor intends to facilitate you as foreign student, you’ll find out on the syllabus. Still, going to class regularly and meeting with the professor of the course is always to your benefit when it comes to receive your final grade.

Again, keep in mind that most disciplines at Italian universities will not have introductory courses as one usually finds in the US. Students in all disciplines are expected to have a solid grasp of the basics in a variety of subjects.

Traditionally, Italian university courses of the *laurea triennale* are divided into a “*parte generale,*** also known as the “*parte istituzionale,*** a kind of orientation to the material of the course, which would include, for example, in the case of a literature course, an overview on Italian Literature from the origins to the XVII century. The other part is often referred to as the “*parte monografica,*** sometime dedicated to one or two more specific works or themes.

In some courses, the student is expected to demonstrate – usually by oral examination – his/her competence in the “*parte generale” before being allowed to continue. For courses or the *laurea magistrale o specialistica* expect the subject to be more specific, not necessarily more difficult, but definitely more in details on a precise topic that presupposes some pre-acquired knowledge.
GRADES

The American system of bartering for grades does not exist in Italy and is not practiced in UNIBO or BCSP courses. The only way to change your grade for an UNIBO course is to not accept the exam grade determined by the professor at the time of the first *appello*, making sure that there is a second or third *appello* offered at some point. Otherwise, you will run the risk of receiving no credit for your work in a class and, perhaps, of returning to the US with insufficient credit for your study abroad. The best solution is to go very well prepared to the examination so that you can earn a good mark in the course and move on to the next exam.

In those circumstances when a student is not satisfied with the grade offered by the professor, the student must make it clear right away that s/he does not accept the grade the professor plans to give. This must be made clear before the grade has been officially recorded (written down on the *libretto* and/or verbalized on the UNIBO online system) by the professor at the end of the exam. If the student behaves passively, that means acceptance of the grade, and there is NO further recourse; the grade stands.

**There is also NO way to retake a UNIBO exam after you have left Italy, nor is it possible to receive an “incomplete” for a UNIBO course.** Grades must be finalized by the end of June, and, if you haven’t completed your work for a UNIBO course and no grade is submitted for that course, you will receive an “F,” that is, two Fs, since each UNIBO course which meets 60 hours a week counts as two courses on your university record.

For BCSP courses, the professor will only offer one *appello*. Therefore, there will be no time or occasion to retake an exam at a later *appello*.

COURSE LOAD

Including the three semester-credits earned in the Advanced Language & Culture course, the minimum course load, as specified in the Bologna handbook, is **15 credits per semester**. Normally, University of Bologna courses that meet for 60 hours earn 6 BCSP credits (usually indicated in the *libretto* as ten or twelve Italian credits).

UNIBO courses that count for six BCSP credits will be listed on your transcript as two separate courses for three credits each. BCSP courses earn three American credits (equivalent to one US course). **Since various combinations of UNIBO and BCSP courses will constitute the minimum 30-credit curriculum of annual BCSP students, it is essential that each student consult carefully and regularly with the Resident Director.**

**Annual students are required to take at least one BCSP course in the Fall and one in the Spring semester.** For example, a student well advanced in a given area of study, such as linguistics or political science, and with very strong Italian language skills, might consider taking in the Fall the required BCSP Advanced Language & Culture course, and 2 intensive semester UNIBO course for 6 BCSP credits each (or a BCSP program course in Italian history or film and a 5-week modulo at UNIBO) for a total of 15 semester credits. In the Spring, the same student would then be free to take two 60-hour (intensive semester) UNIBO courses, and one BCSP course.
Fall semester students will have to be particularly careful in planning their exam schedule. Most professors offer their official primo appello in January, which would be too late for them. Each student, in consultation with the Resident Director, will have to plan their course and exam schedule according to the professors who are allowing early appelli (possibly at mid-December).

Annual students should commit to taking all examinations for the Fall courses in the January/February period not to risk having to take an overload in the Spring term, already burdened by Spring class exams as well as the exams for Fall courses. In some cases students have found themselves having to take five or even six UNIBO exams in May and June, an undertaking few students – Italian or American – relish taking on. In all cases, students should plan their courses, examinations, and credits very carefully with the Resident Director.

COURSE INFORMATION, or How Do I Know What to Take?

First of all, talk to your professors about what books you will be expected to read in order to be well prepared for the exam. If you can’t find a professor, using email as a means of contact is an acceptable alternative.

Several sources of course information are available. All the Scuole maintain websites that are retrievable from the central University URL: www.unibo.it. In addition, you can access professors’ email addresses and telephone numbers from this website (see the Rubrica d’Ateneo in the UNIBO portal). Course schedules themselves are available either via the individual websites or at the portineria of most Scuole. These course schedules, however, are not always available until just before classes start (which is why the program cannot provide students with timetables before they arrive in Italy).

The periods of the end of September/beginning of October and, again, in mid-January can be challenging and frustrating as you and the Resident Director attempt to determine the schedules from the various departments. Take initiative in finding out information and sharing it with the Director and other students.

Course announcements are posted at these Scuole websites:

You will have discussed your requirements with your advisors at your home university before coming to Italy. You should remember to check with your advisors if a course will be transferred for your major or as elective. You may have to send syllabi to your school for approval. Hopefully, you will find them translated in English on the UNIBO website, but in some cases you may have to translate them before submitting.

UNIBO courses won’t conform exactly to those at an American university, and you may need to think carefully about what kind of “equivalences” are available at your university for courses that you want to take in Bologna. It is always a good idea to be thinking well in advance whether or not a particular course will correspond to the courses/requirements at your university.
As an additional resource, the BCSP program professors are normally very helpful. They can also be called or visited during office hours and will answer your questions.

SELECTING COURSES

You will begin consulting with the Resident Director in mid-September (mid-January for Spring) about the courses that you wish and need to take. The Director can assist you if there are questions about your requirements by contacting someone at your university on e-mail or by sending a fax to your adviser in the US. Remember that the Resident Director is your official liaison with your home university and can assist you in determining which courses will be equivalent to those you are required to take on your home campus. Also, the Resident Director, representing the entire consortium of BCSP universities, can be expected to speak for your interests on a professional par with advisors at your home institution.

After having attended several classes and talked to the professor about what s/he will expect you to read and prepare for your exams, make sure that you talk to your BCSP Director about your final choice of course load. Sometime in October of the Fall semester and in February of the Spring, the BCSP Director will have you sign a document which will serve as your schedule of chosen courses and will be the official list of courses that you are expected to pass.

COURSE EQUIVALENCY FORMS AND COURSE DESCRIPTIONS

In September-October and in January-February, you will meet formally with the Director to get approval for the courses you intend to take. Wisconsin students are also required to go online and fill out their own forms for the International Academic Programs Office (usually by the end of October and early March) with the appropriate equivalents. Indiana students too should consult their own equivalence list (available in BCSP office) before deciding which courses would be more appropriate for their course of studies. Please note that each 60-hours UNIBO course will need two course equivalents, while a 30-hour UNIBO modulo or BCSP course will need just one.

For students from the other BCSP consortium universities, all that is required are short descriptive titles for each course. These will be composed at a later date, with two descriptions given for each UNIBO (six-credit) course.

Beyond these procedures, it is crucial that you are prepared to take back to your campus course syllabi, descriptions, and even relevant class notes – anything that can demonstrate to someone from your university the content, and even the rigor, of individual courses. Occasionally your university will not accept the course equivalency proposed by you and the Director and may recommend another equivalency instead. This should not, however, be a point of concern for you. As long as you have the relevant materials to explain what the UNIBO course involved, you will receive credit for it.

PASS-FAIL OPTION

This option is not available at all universities. Check with the Study Abroad advisor at your
university – and do so early. Where this option exists, it will correspond to the pass/fail schedule of the individual institution. Check with the Director. You must inform both the Director and the Advisor (different dates for each institution) if you wish to take the P/F option in a course.

**FINAL EXAMS AND FORMS TO SIGN**

For all courses, you are strongly advised to take the final examination during your professor’s *primo appello*. The dates may be announced at different times, but the best policy is to ask the professor in advance, so that you can plan your work more efficiently. You should not plan to take exams past about June 20 (or December 20 if you are a Fall student). You will soon be leaving Bologna, and you might be busy and distracted organizing your return home. The BCSP office will close on June 28 (December 21 for Fall) and no one will collect your *libretto* after that date. June 30 (December 23) will be your final official day at BCSP and you are required to finish all your exams and academic work before this date. Not submitting your *libretto* on time may result in not having any of your UNIBO exams transferred to your home institution.

Keep in mind that all your requirements must be fulfilled in Italian (exams written and oral, and all papers) and that you must complete all components of the course in order to maintain full-time academic status with BCSP.

**ADVICE FOR ORAL EXAMS**

In the oral exam be as assertive and as fluent as possible. But use your judgment: some professors like clear, succinct answers. In an oral exam, it is normal that you will be judged in part on your fluency in Italian. Professors who had to struggle with another language themselves may be somewhat understanding, but even they may interpret inability to express yourself clearly, fluently and precisely in Italian as a lack of mastery of the course material.

Still, the important thing is to relax and talk – thoughtfully, of course. Prepare answers to anticipated questions in advance, and practice with a friend. Ask your Italian friends about their experiences. Be prepared to cite important dates and details and to speak at some length, without long silences. Prepare two or three points on the major course topic. Some professors may ask you about what has most interested you in the course or what you have prepared for the exam (“Che cosa l’ha interessata di più in questo corso?” or “Di che argomento desidera parlare?”). In some literature or political science classes, you will prepare a *relazione* or *tesina* before the exam (about 5 to 10 written pages), which will serve as the basis for the exam. Whatever the circumstances, you should be prepared to give a fluent ten-minute answer to these open-ended questions. Other professors may provide a similar opportunity by asking you simply to speak on a topic or sub-topic of the course work. Of course, you may be presented with **pointed, detailed questions**. In brief, you need to know the material thoroughly! After each UNIBO exam, your professor will sign your *libretto* and give you a grade. After each exam, bring your *libretto* to the BCSP Resident Director so that he has a record in case your *libretto* gets lost or stolen. At the end of the year or semester, before June 30 (December 23 for Fall), the Director will collect your *libretto*, which has recorded all your UNIBO grades for the year or semester (you will keep a photocopy) and will send it to the UNIBO International Office.
## Grading Scale for BCSP students – 2018/19

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*Indiana U grading scale applies to all students from associate or non-BCSP institutions*
Biblioteche a Bologna - Catalogo generale (SBN on-line):
http://sol.cib.unibo.it/SebinaOpac/Opac?sysb

Lista completa delle biblioteche:
http://acnp.cib.unibo.it/cgi-ser/start/it/bib/dsb.tcl?language=&unibo=si

**BIBLIOTECA SALA BORSA**
Piazza Nettuno, 3
tel. 0512194400
**Orario di apertura:** Lunedì 14.30 – 20; da Martedì a Venerdì 10 - 20; Sabato 10-19
http://www.bibliotecasalaborsa.it

**BIBLIOTECA DI DISCIPLINE UMANISTICHE**
Via Zamboni, 36
tel. 051 2098310
Dal Lunedì al Giovedì 9 – 17; Venerdì 9 – 14
http://www.biblioteche.unibo.it/bdu/

**BIBLIOTECA EZIO RAIMONDI - DIP. DI ITALIANISTICA**
Via Zamboni, 32
Sale di lettura – Arte – Cinema – Teatro
**Orario di apertura:** dal Lunedì al Venerdì 9 - 18.30
http://www.ficlit.unibo.it/biblioteca

**BIBLIOTECA/VIDEOTECA DEL DIP. DELLE ARTI – MUSICA E SPETTACOLO**
Via Barberia, 4
**Orario di apertura:** dal Lunedì al Venerdì ore 9-18.30
Catalogo disponibile solo in biblioteca

**BIBLIOTECA DELL’ARCHIGINNASIO**
Piazza Galvani, 1
Cultura generale, con prevalenza delle discipline storiche, filosofiche, politiche, letterarie, artistiche, biografiche e bibliografiche. Cultura bolognese.
**Orario di apertura:** dal Lunedì al Venerdì 9 - 19.
Sabbato 9 – 14
Domicilio - documento per prendere libri a prestito
http://www.archiginnasio.it/

**BIBLIOTECA DI SCIENZE DELL’EDUCAZIONE**
Via Filippo Re, 6
Sale studio, Pedagogia.
**Orario di apertura:** dal Lunedì al Venerdì 9 - 18.30
http://www.bibliotecagattullo.scedu.unibo.it/

**BIBLIOTECA UNIVERSITARIA CENTRALE**
Via Zamboni, 33
Sala studio con aria condizionata
**Orario di apertura:** dal Lunedì al Venerdì 9-18.45
Sabbato 9-13.30
http://www.bub.unibo.it/it-IT/BUB.aspx?idC=61676&LN=IT-IT

**BIBLIOTECA DI STORIA ANTICA E DI FILOSOFIA**
Via Zamboni, 38
Dal Lunedì al Venerdì 9-18.30
Sabbato 9-12
http://www.storia-culture-civita.unibo.it/it/biblioteca/index.html

**Luoghi di studio e di lettura**
**Palazzo Paleotti**
via Zamboni n. 25
orari: dal lunedì alla domenica 9.00 - 22.00

**Sala studio di via Gandusio n. 10**
orari: lunedì 14.00 - 23.00
dal martedì alla domenica 10.00 - 23.00

**Sala studio di via Azzo Gardino n. 33**
orari: dal lunedì al venerdì 9.00 – 19.00
sabato e domenica 11.00 – 19.00

**Sala studio di via Belle Arti n. 8**
orari: dal lunedì al venerdì 9.00 - 20.00
sabato 9.00 - 14.00

**Sala studio di via Belmeloro n. 14**
orari: dal lunedì al venerdì 9 - 19

**Sala studio di via Ranzani n. 14**
orari: dal lunedì al venerdì 8.30 - 19.00

**Sala studio di via Filippo Re n. 2**
orari: dal lunedì al venerdì 8.30 - 19.00

**Sala studio di viale Berti Pichat n. 6**
orari: dal lunedì alla domenica 9.30 - 22.00

**Sala studio di via Zamboni n. 7**
orari: dal lunedì al sabato 8.30 – 21.00
domenica: 14.00 – 21.00
SCUOLA DI LETTERE E BENI CULTURALI

Corsi intensivi di I semestre:
24 Settembre - 21 Dicembre 2018

Corsi intensivi di II semestre:
28 Gennaio 2019 - 8 Maggio 2019

Corsi da 5/6 crediti:
- I ciclo:
  24 Settembre 2018 - 9 Novembre 2018
- II ciclo:
  12 Novembre 2018 - 21 Dicembre 2018
- III ciclo:
  28 Gennaio 2019 - 8 Marzo 2019
- IV ciclo:
  11 Marzo 2019 - 3 Maggio 2019

Appelli d’esame
- corsi di I ciclo: dal 29 ottobre 2018
- corsi intensivi di I semestre e corsi di II ciclo: dal 3 Dicembre 2018
- corsi di II ciclo: dal 17 dicembre 2018
- corsi di III ciclo: dal 4 Marzo 2019
- corsi intensivi di II semestre: dal 15 aprile 2019
- corsi di IV ciclo: dal 22 aprile 2019

Vacanze
- Festa del Patrono San Petronio
  4 Ottobre 2018
- Festa di Tutti i Santi
  1 Novembre 2018
- Immacolata concezione
  8 dicembre 2018
- Vacanze natalizie
  dal 22 Dicembre 2018 al 6 Gennaio 2019 compresi
- Vacanze pasquali
  dal 18 al 23 Aprile 2019 compresi
SCUOLA DI SCIENZE POLITICHE

Lezioni primo semestre: dal 24 Settembre al 21 Dicembre 2018
Esami primo semestre: dal 10 Dicembre al 21 Dicembre 2018 oppure dal 14 Gennaio al 15 Febbraio 2019
Lezioni secondo semestre: dal 18 Febbraio al 5 Giugno 2019
Esami secondo semestre: dal 6 Giugno al 28 Giugno 2019

SCUOLA DI LINGUE E LETTERATURE, TRADUZIONI E INTERP.

Primo semestre
dal 1 Ottobre al 21 Dicembre 2018
Esami: dal 7 Gennaio al 8 Febbraio 2019 (contattare il professore per un appello anticipato)

Secondo semestre
Primo ciclo: dal 11 Febbraio al 17 Maggio 2019
Esami: dal 20 Maggio al 28 Giugno 2019

SCUOLA DI PSICOLOGIA E SCIENZE DELLA FORMAZIONE

Primo e secondo semestre
Primo ciclo: dal 24 Settembre al 21 Dicembre 2018
Secondo ciclo: dal 11 Febbraio al 25 Maggio 2019
Esami primo semestre: dal 10 Dicembre al 21 Dicembre 2018 oppure dal 7 Gennaio al 9 Febbraio 2019
Esami secondo ciclo: dal 27 Maggio al 28 Giugno 2019